

Important Reminder About Operator Training

Administrative Rule 402.550(e)(2) sets an initial deadline of September 1, 2001, for the primary operator or an alternate operator, currently listed on the bingo record of an organization holding an annual license to conduct Charitable Bingo, to have completed the Operator Training Program. Organizations that fail to have an individual named as a current primary operator or operator on their license, trained by September 1, 2001, will be subject to disciplinary action, including denial of the license application.

This applies to organizations that have placed their license in Administrative Hold.

Some organizations have sent individuals listed as directors, officers or workers, but not operators, to the Operator Training Program. Based on the requirements of the rule, these organizations have not met the training requirement.

After September 1, 2001, at least one operator from the organization must have completed Operator Training within 24 months prior to the date of expiration of the license.

Please Check Our Website for Bingo Operator Training Programs

You can see future class dates and register for the Charitable Bingo Operator Training Program on-line. Go to www.txbingo.org and click on Bingo Operator Training to access future class dates and the on-line registration form. If you don't find class dates in your area keep checking as this section is updated as classes are scheduled.

Please register in advance for the Bingo Operator Training Programs. Seating is limited and we may not be able to provide you with a seat if you fail to register. Also, we want to make sure we have enough training materials for each program. In addition, should it be necessary to cancel, move, reschedule or combine a training program(s) we would need to notify you of the cancellation. If you don't register in advance we can't contact you.

Operator Training Schedule - Summer 2001

Region	Date	Day	Place	Address	Time	Phone No.
Austin	6/16/01	Sat.	Texas Lottery Commission Main Auditorium, Austin	611 E. 6th Street	9:00 a.m. - 4:00 p.m.	800-246-4677
	7/30/01	Mon.	Texas Lottery Commission Main Auditorium, Austin	611 E. 6th Street	9:00 a.m. - 4:00 p.m.	800-246-4677
	8/27/01	Mon.	Texas Lottery Commission Main Auditorium, Austin	611 E. 6th Street	9:00 a.m. - 4:00 p.m.	800-246-4677
	9/15/01	Sat.	Texas Lottery Commission Main Auditorium, Austin	611 E. 6th Street	9:00 a.m. - 4:00 p.m.	800-246-4677
Dallas	7/9 & 7/10/01	Mon. — Tue.*	Jupiter Bingo, Dallas	2120 E. Beltline Rd.	6:30 p.m. - 9:30 p.m.	972-234-0902
Houston	6/27/01	Wed.	St. Teresa Catholic Church Comm. Center, Houston	6622 Haskell	9:00 a.m. - 4:00 p.m.	713-869-3783
	7/14/01	Sat.	VFW Post 4692, Bryan	749 N. Harvey Mitchell Pkwy.	10:00 a.m. - 5:00 p.m.	979-823-0542
	7/23/01	Mon.	East Harris Cnty. Comm. Center, Pasadena	7340 Spencer Highway	9:00 a.m. - 4:00 p.m.	281-479-4232
	8/11/01	Sat.	Knights of Columbus 2801, Rosenberg	2007 Kay Cee. Dr.	10:00 a.m. - 5:00 p.m.	281-232-4563
	8/15/01	Wed.	Players Bingo Time, Houston	440 W. Parker	9:00 a.m. - 4:00 p.m.	713-695-8130
	8/28 & 8/29/01	Tue. — Wed.*	Epiphany of the Lord Catholic Comm., Katy	1530 Norwalk Dr.	6:00 p.m. - 9:00 p.m.	281-492-2359
Odessa	6/2/01	Sat.	Strike It Rich Bingo, Odessa	1720 E. 8th Street	10:00 a.m. - 5:00 p.m.	915-334-8533
	8/18/01	Sat.	Bingo Idea, Odessa	1355 W. University	10:00 a.m. - 5:00 p.m.	915-580-4555
San Antonio	7/19/01	Thurs.	Elks Lodge 2057 Weslaco, Weslaco	201 S. Border	9:00 a.m. - 4:00 p.m.	956-968-7115

*Must attend both evenings to receive certification.

Charitable Bingo Reports Available

There are many types of batch reports available from the Charitable Bingo Division that you may find of benefit to your Charitable Bingo operations. Below is a list of selected reports.

If you would like to obtain any of these reports, submit a written open records request. The open records request should include: the report(s) you wish to receive, your mailing address, phone number, or other means to contact you. Please address your request to:

Lucy Cantu, Open Records Coordinator
Texas Lottery Commission • P. O. Box 16630 • Austin, Texas 78761-6630
Telephone: (512) 344-5420 Toll Free: 800-246-4677 FAX: (512) 344-5189

Please be sure to include the following information in your request:

- Your Name
- Mailing Address
- Telephone Number
- FAX Number
- E-mail Address (for correspondence only, reports will not be e-mailed)
- Identify the reports you are requesting

Charges

You will be charged 10¢ per page plus postage for any report that is 50 pages or more. Payment must be made in advance, the Open Records Coordinator will notify you of the amount of any charges. Payment must be made by personal check or money order made payable to the Texas Lottery Commission.

Report No.	Title of Report	Description of Report
398	Charitable Bingo Totals For Conductors By County & Period Note: Period = Quarter	Provides the taxpayer numbers and names of organizations within a specified period quarter in a specified county. This report provides total regular receipts, total electronic receipts, total instant receipts, total gross receipts, total regular prizes, total instant prizes, total adjusted gross receipts, total expenses, total charitable distributions and total prize fees for each conductor and for the county. The report also lists bingo non-filers within the county for the specified quarter. This report is useful for comparison of your bingo operation to other organizations in the same county.
399	Charitable Bingo Totals For Conductors By City & Period Note: Period = Quarter	Provides the same information as report number 398 but it is broken down by city This report is useful for comparison of your bingo operation to other organizations in the same city.
383-B	Bingo Compliance Report Delinquent Purchasers	Provides a list of all licensed organizations that are 30 days past due on payments to licensed distributors or manufacturers. Information provided in the report is: <ul style="list-style-type: none">• Name of organization• Mailing Address• Taxpayer number This information is submitted to the Texas Lottery Commission by the distributors and manufacturers.
392	Active Manufacturers, Distributors & System Service Providers with Business Contact Listed For The License	Provides name, taxpayer number, mailing address and the name of a designated contact for every licensed manufacturer, distributor and system service provider. Please note, the title of this document does not include system service providers: however, they are included in the listing of distributors. Visit our website at www.txbingo.org for a list of active manufacturers, distributors and system service providers that is divided into categories. This list is a good reference for purchasing supplies and services for the bingo industry in Texas.

Report No.	Title of Report	Description of Report
393	Active Directors, Officers, Operators, and Workers Of A Specified Organization	<p>Provides the name and taxpayer number of the organization, lists the names of all individuals currently on the organizations bingo record and their designated position(s), such as director, officer, operator, and/or worker. This report can be used by an organization to confirm the individuals listed on the organization's bingo record.</p>
394	Active Lessors In A Specified County	<p>Provides the taxpayer number, name, telephone number and mailing address of lessor. Provides the name and address of the playing location. Lets you view which lessors are associated with playing locations within a specified county.</p>
397	Lessors Locations With Groups Playing There In Specified Quarter For A Specified County	<p>Provides a list of all licensed lessors and the charities conducting at the licensed locations in a specified county during a specified quarter. Information provided in the report is:</p> <ul style="list-style-type: none"> • Taxpayer number of lessors • Names of lessors • Mailing addresses of lessors • Lessor location numbers • Name and physical address of lessor playing location • Taxpayer numbers of conductors licensed to conduct bingo at the lessor location • Name of conductors licensed to play at lessor location • Total attendance for each conductor during the specified quarter • Total lease payments made by each conductor during the specified quarter • Number of occasions conducted by each organization during the specified quarter • Average attendance at each occasion conducted by each organization during the specified quarter • Average lease payment per occasion paid by each organization during the specified quarter • Total attendance, total lease payments, number of occasions, average attendance and average lease payment per occasion are subtotaled for each lessor location. <p>This report gives you an idea of the attendance, lease payments, etc. of other organizations in your county. A good way to compare your organization's bingo operations to other organizations in your county.</p>
396	Active Conductors In A Specified County	<p>Provides the following information for all active conductors in a specified county:</p> <ul style="list-style-type: none"> • Conductor taxpayer number • Expiration date of each conductor's license • Name of conductor • Mailing address of conductor • Name of primary operator • Telephone number of primary operator • Game days and times of each conductor <p>Provides the following information on conductor playing locations:</p> <ul style="list-style-type: none"> • Name of playing location • Address of playing location • Telephone number of playing location <p>This report lets you view the playing days and times of organizations in your area that are conducting bingo and the name of the primary operator.</p>