



# Occasion Cash Report

NAME:	TXP#:	
DATE:	OCCASION:	ATTENDANCE:

## Regular Bingo Sales and Prizes

**GROSS RECEIPTS**

**Total Electronic Card Sales**  

Set Sales	# Sets Issued	# Sets Returned	# Sets Sold	Price/Set
1 Serial Number: <input style="width: 100%;" type="text"/>				
Card Numbers: <input style="width: 100%;" type="text"/>				
2 Serial Number: <input style="width: 100%;" type="text"/>				
Card Numbers: <input style="width: 100%;" type="text"/>				
3 Serial Number: <input style="width: 100%;" type="text"/>				
Card Numbers: <input style="width: 100%;" type="text"/>				
4 Serial Number: <input style="width: 100%;" type="text"/>				
Card Numbers: <input style="width: 100%;" type="text"/>				

**Floor Sales** (Totals from Floor Sales by Usher)  

**TOTAL SET AND FLOOR CARD SALES**

**GROSS PRIZES**

**TOTAL REGULAR BINGO SALES (Electronic, Set and Floor) & REGULAR PRIZES**

## Pull-Tab Sales and Prizes

Pull-Tab Bingo Event Games	1-E	EVENT SERIAL #		
	2-E	EVENT SERIAL #		
	3-E	EVENT SERIAL #		
	4-E	EVENT SERIAL #		
	5-E	EVENT SERIAL #		
	6-E	EVENT SERIAL #		
	7-E	EVENT SERIAL #		
	8-E	EVENT SERIAL #		
	9-E	EVENT SERIAL #		
	10-E	EVENT SERIAL #		
	11-E	EVENT SERIAL #		
	12-E	EVENT SERIAL #		
	13-E	EVENT SERIAL #		
	14-E	EVENT SERIAL #		
	15-E	EVENT SERIAL #		

**TOTAL EVENT PULL-TAB SALES & PRIZES**

Pull-Tab Bingo Instant Games	1-I	INSTANT SERIAL #		
	2-I	INSTANT SERIAL #		
	3-I	INSTANT SERIAL #		
	4-I	INSTANT SERIAL #		
	5-I	INSTANT SERIAL #		

**TOTAL INSTANT PULL-TAB SALES & PRIZES**

**TOTAL ALL PULL-TAB SALES & PRIZES**

**TOTAL REGULAR BINGO & ALL PULL-TAB SALES & PRIZES**



# Occasion Cash Report

NAME:	TXP#:
DATE:	OCCASION: ATTENDANCE:

	TOTAL Regular Bingo & Pull-Tab Sales:	
LESS:	TOTAL Regular & Pull-Tab Prizes:	
EQUALS:	<b>NET SALES:</b>	
PLUS:	Prize Fees Withheld:	
PLUS:	Beginning Petty Cash:	
LESS:	Debit Card Transactions:	
PLUS:	Non-Cash Prizes:	
EQUALS:	TOTAL CASH AVAILABLE:	
LESS:	TOTAL CASH ON HAND:	
EQUALS:	CASH OVER/<SHORT>:	
	Ending Petty Cash:	

**NET CASH DEPOSIT:**   
 (CASH ON HAND less ENDING PETTY CASH)

**sign here** ▶ \_\_\_\_\_ | \_\_\_\_\_  
 Prepared by Date

**sign here** ▶ \_\_\_\_\_ | \_\_\_\_\_  
 Approved by Date

**Documentation for the *Daily Cash Report* should include:**

1. *Daily Schedule of Prizes*
2. *Daily Floor Sales by Usher*
3. Cash register "Z" tape showing totals for each type of sale
4. Electronic Transaction Register
5. Copy of deposit slip