



Charitable Bingo Operations Division

Texas Request to Sell or Transfer Bingo Equipment

(Rev. 1/09)

WHO SHOULD SUBMIT THIS FORM

This form should be completed if you are a licensed authorized organization, accounting unit, or exempt organization who is requesting to sell or transfer bingo equipment including bingo flash boards, blowers, and other units to a licensed authorized organization, accounting unit, or exempt organization. Under Section 2001.407 of the Bingo Enabling Act and Charitable Bingo Administrative Rule 402.203, the sale or transfer of bingo equipment to a licensed authorized organization or accounting unit may only be completed upon receipt of written consent from the Texas Lottery Commission.

FORM SUBMISSION

By mail: Charitable Bingo Operations Division, Texas Lottery Commission, PO Box 16630, Austin, TX 78761-6630 **Via Fax:** (512) 344-5142

FOR ASSISTANCE in completing this form, please call 1-800-BINGO-77 (1-800-246-4677) or visit our Web site at www.txbingo.org.

GENERAL INSTRUCTIONS

- Please print legibly or type.
- All equipment information must be provided including the type, manufacturer, model/serial number, and transaction type before the request may be processed. Do not submit this form with missing or incomplete information on any item listed.

PAGE ____ OF ____

TRANSFER FROM: _____ **TAXPAYER NUMBER / UNIT NUMBER:** _____
Organization or Accounting Unit Name

TRANSFER TO: _____ **TAXPAYER NUMBER / UNIT NUMBER:** _____
Organization or Accounting Unit Name

CONTACT NAME: _____ **DAYTIME TELEPHONE NUMBER:** _____

FAX NUMBER: _____ **E-MAIL ADDRESS:** _____
(Optional)

TRANSFER DATE: _____

EQUIPMENT TYPE	MANUFACTURER	MODEL/SERIAL NUMBER	TRANSACTION TYPE
			<input type="checkbox"/> SOLD <input type="checkbox"/> DONATED
			<input type="checkbox"/> SOLD <input type="checkbox"/> DONATED
			<input type="checkbox"/> SOLD <input type="checkbox"/> DONATED
			<input type="checkbox"/> SOLD <input type="checkbox"/> DONATED
			<input type="checkbox"/> SOLD <input type="checkbox"/> DONATED
			<input type="checkbox"/> SOLD <input type="checkbox"/> DONATED
			<input type="checkbox"/> SOLD <input type="checkbox"/> DONATED
			<input type="checkbox"/> SOLD <input type="checkbox"/> DONATED

SIGNATURE OF SELLER

sign here _____ **Print Name and Title** _____ **Date** _____
Officer, Bingo Chairperson, Designated Agent, or Unit Manager