



Change of Mailing Address Notification

WHO MUST SUBMIT THIS FORM

This form must be submitted by a licensed organization to change the mailing address, where they will receive all bingo related correspondence from the Charitable Bingo Operations Division (CBOD).

FORM SUBMISSION

By mail: Texas Lottery Commission, Charitable Bingo Operations Division, PO Box 16630, Austin, TX 78761-6630 **Via Fax:** (512) 344-5142

FOR ASSISTANCE in completing this form, please call 1-800-BINGO-77 (1-800-246-4677) or visit our website at txbingo.org.

GENERAL INSTRUCTIONS

- Use BLACK or BLUE ink.
- Complete each section of the form.
- This form must be signed by an authorized officer, partner, sole owner, or LLC member of the organization as applicable to the method of organization. The individual signing must be listed in the position they are signing for on your organization's bingo record maintained with the CBOD.

TAXPAYER INFORMATION

1. Name of Organization

2. Taxpayer Number

3. Name of Individual to Contact (PLEASE PRINT),

4. Contact Person Phone Number

LICENSE TYPES

5. Enter the type of license your organization holds. If your organization holds both a conductor and lessor license, indicate all licenses to which the address change is applicable:

- Conductor
License Number
- Lessor
License Number
- Manufacturer
License Number
- Distributor
License Number

CHANGE MAILING ADDRESS TO:

6.
New Mailing Address (Street Address, P.O. Box or Rural Route)

City State ZIP Code County

sign here ▶

Signature of Officer, Partner, Sole Owner or LLC Member Print Name and Title Date