



**TEXAS LOTTERY COMMISSION**  
**REQUEST FOR PROPOSALS FOR**  
**INTERNAL AUDIT SERVICES**

**#362-2025-0001**

**RESPONSES TO PROPOSERS’**  
**HISTORICALLY UNDERUTILIZED BUSINESS (HUB)**  
**SUBCONTRACTING PLAN (HSP) QUESTIONS**

**April 2, 2025**

**RESPONSES FOR PROPOSALS  
FOR  
INTERNAL AUDIT SERVICES  
HISTORICALLY UNDERUTILIZED BUSINESS (HUB)  
SUBCONTRACTING PLAN (HSP) QUESTIONS**

**Note to All Prospective Proposers:**

The following responses include HSP questions raised and answers provided during the pre-proposal conference held on March 20, 2025 and questions submitted in writing prior to the deadline for Proposals. This document will be updated as necessary to respond to additional questions.

Proposers should review Part 5 of the RFP along with this document to ensure a complete understanding of the HSP requirements.

Proposers can access the Pre-Proposal Bid Conference HUB Subcontracting Plan overview at: [https://www.texaslottery.com/export/sites/lottery/Documents/procurement/Pre-Bid\\_Proposal\\_Conference\\_053117.pdf](https://www.texaslottery.com/export/sites/lottery/Documents/procurement/Pre-Bid_Proposal_Conference_053117.pdf)

**PRE-PROPOSAL CONFERENCE QUESTIONS AND RESPONSES –  
March 20, 2025**

No HSP questions were received during the conference.

**WRITTEN QUESTIONS RECEIVED BY DEADLINE FOR PROPOSALS**

1. **Section 5 - Subcontractor:** Please clarify if the 23.7% HUB participation is a requirement for this engagement. Are we required to meet the 23.7% HUB participation goal?

**RESPONSE:** The agency's HUB participation goal is 23.7%, as stated in Part 5.4.1 of the RFP. Proposer's must meet this goal if they intend to subcontract portions of the Contract and use the Good Faith Effort Method A (2) – Meeting the Specified HUB Contract Goal by using a combination of Texas-certified HUBs and Non-HUB vendors for their identified subcontracting opportunities. The specified HUB contract goal can only be met by the subcontracting opportunities awarded to the Texas-certified HUB vendors with whom the Proposer has contracted for five years or less. Please see Part 5.4.3 of the RFP.

2. Does a Proposer need to perform outreach to an additional HUB vendor for subcontracting a portion of this project even though they are a certified HUB and have all the resources necessary to perform the internal audit services in-house?

RESPONSE: No. Proposers who indicate in their HSP that they will not be subcontracting any portion of the contract, and will be fulfilling the entire contract with their own resources, including employees, goods and services, do not have to perform any Good Faith outreach.